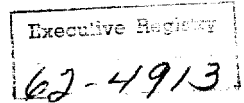


SECRET



13 July 1962

WAC

MEMORANDUM FOR: Mr. Kirkpatrick

SUBJECT : Report of Cable Secretariat Operations 1-30
June 1962

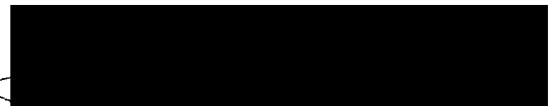
1. CABLES PROCESSED

- A. CIA cables totaled 16,499 IN cables, 6,906 OUT cables, 1,297 TD's and 826 miscellaneous items for a total of 25,528 work items. This represents an increase of 1,393 or 6% more than the 1961 monthly average of 24,135 work items.
- B. Non-CIA cables totaled 12,408, an increase of 36 or .002% more than the 12,372 monthly average for 1961. The June 1962 total is 871 or 8% more than May 1962.
- C. The combined work units of CIA and non-CIA Cable Secretariat including miscellaneous and service requests totaled 38,571 items or 1,286 items each 24 hour day including Saturdays and Sundays.
- D. One thousand four hundred seventy-two (1,472) cables or 4% of all cables processed (CIA and non-CIA) were furnished to the Director as compared to 1,208 or 5% for May 1962.

2. PERSONNEL

We gained two clerks and lost two clerks in June 1962. One transferred to SR and one resigned to accept a position in private industry. Therefore, we are still two persons short of our ceiling of [REDACTED] persons. 25X1A

25X1A



Cable Secretary

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